

JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES

**BOARD OF COMMISSIONERS'
SEWERAGE DIVISION MEETING MINUTES**

August 13, 2025

The sewerage division regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday July 9, 2025, immediately following the electric division meeting.

AGENDA ITEM #1 CALL TO ORDER:

Chairman Demicco announced the meeting in session at 5:13 PM with Commissioners Ken Comfort, and Elier Alvarado, Director of Utilities, present. Also in attendance was Todd Sklodosky recording. Commissioner Sharkey was absent.

AGENDA ITEM #2 APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 11, 2025.

Commissioner Comfort made the motion to approve the minutes of the regular meeting on July 9, 2025. Motion seconded with All **in favor; motion carried.**

AGENDA ITEM #3 ADDRESS PUBLIC CONCERNS.

No mention of public concerns for this session.

AGENDA ITEM #4 READING COMMUNICATIONS.

There were no communications for this session.

AGENDA ITEM #5 REPORTS FROM COMMISSIONERS.

Chairman Demicco made mention he and a group of agencies inspected the completed flood wall that the Borough paid for.

AGENDA ITEM #6 AMEND AND APPROVE SEWER TERMS AND CONDITIONS.

Discussions on tie-in fee changes to the policy were made. Chair. Demicco made the motion to accept the changes as presented. Motion seconded with All **in favor; motion carried.**

Mention was made on how to handle sewerage backups per insurance advisement for any future claims. Upon discussions for policy change Chair. Demicco made the motion to approve the policy change. Motion seconded with All **in favor; motion carried.**

AGENDA ITEM #7 OTHER BUSINESS.

Mention was made of the two sewer claims and insurance updates. Also made mention were transitional changes under review. Additional update regarding the new UV system is still forecasted to be replaced this fall.

Director Alvarado presented the 2025-26 sewer budget for approval. Chairman Demicco made the motion to approve the budget as presented. Motion seconded with All **in favor; motion carried.**

AGENDA ITEM #8 NEW BUSINESS.

Director Alvarado drafted up a new transfer of service agreement. He also shared a presentation on fees and rates. Mention was made of the lien fee cost increase that will be passed onto the customers. Much discussion was made on service charge fees and the need for rate increases.

AGENDA ITEM #9 EXECUTIVE SESSION.

Chairman Demicco made the motion to enter into the executive session at 5:35PM. Motion seconded with All **in favor; motion carried.** Regular session was re-entered at 5:47 PM. (No motions were made in the Executive Session.).

AGENDA ITEM #10 APPROVE CONTRACT TERMS AND CONDITIONS AS PRESENTED.

Chair. Demicco made the motion to approve the contract as presented. Motion seconded with All **in favor; motion carried.**

Chairman Demicco made the motion to adjourn at 5:50 PM. Motion seconded with All **in favor; motion carried.**

Respectfully submitted by,

A handwritten signature in dark ink, appearing to be 'T. Sklodosky', is written over a horizontal line.

Todd A. Sklodosky
Secretary to the Board